

**DEER PARK UFSD
BOARD OF EDUCATION
JANUARY 22, 2019
OPEN MEETING AGENDA – 6:45 PM *
ADMINISTRATION BLDG.**



I. Call to Order.

Please note that it is anticipated that the Board will adjourn for an Executive Session at 6:45 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 7:30 p.m. to begin conducting business.*

II. Roll Call, Members, Board of Education.

III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes from the Open Meeting of December 11, 2018 and the work session of January 8, 2019.

IV. **NEW BUSINESS:**

1. **SECOND READING AND APPROVAL – POLICY #0110**

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the following policy as accepted and adopted by the Board of Education and placed in the Board of Education policy manual.

- #0110- Sexual Harassment

2. MONETARY DONATION TO JOHN F. KENNEDY SCHOOL SPIRIT ACCOUNT

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve a donation of \$342.70 from Box Top Education to be donated into the JFK Spirit account.

3. MONETARY DONATION TO MAY MOORE SCHOOL FOR ENRICHMENT PROGRAM

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve a donation of \$800 from a parent, Ms. Rashika Hettiarachchi, to be used for materials for Mrs. Garcett's "Aiming Higher" enrichment program.

4. STIPULATION OF SETTLEMENT

Recommend that the Board of Education approve the following Resolution:

BE IT HEREBY RESOLVED THAT the Board of Education of the Deer Park Union Free School District approves a Stipulation of Settlement regarding the employee named in Confidential Attachment A; and

BE IT FURTHER RESOLVED THAT the President of the Board of Education be authorized to execute said Stipulation on behalf of the Board.

V. APPROVAL OF SCHEDULES

Recommend, that the Board of Education approve the following schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

John Paul Bruni

John Quincy Adams School

Position: Night Custodian

Salary/Step: \$53,981 Step 8

Effective 1/7/2019

Transfer from Day Custodian to Night Custodian. Salary prorated at \$25,952

Karen Camodeo

Transportation

Position: Transportation Assistant

Salary/Step: No Change

Effective 2/1/2019

Change in Status from Bus Driver to Transportation Assistant

Lynda Emig

District Office

Position: Office Assistant/Personnel

Salary/Step: \$63,256 Step 20

Effective 7/1/2018

Salary and Step Correction

Richard Mongelli

Memorial

Position: Maintenance Mechanic I

Salary/Step: \$67,593 Step 20

Effective 1/9/2019

Change of status from Custodian to Maintenance Mechanic I Salary prorated at \$31,976.69

Michael Schack

Robert Frost Middle School

Position: Night Custodian

Salary/Step: \$48,640 Step 1

Effective 1/2/2019

From Night Custodial Aide to Night Custodian Salary prorated at \$23,945

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Jennifer Ayala

Transportation

Position: Bus Driver

Salary/Step: \$24.76/hour

Effective 1/23/2019

SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)

Linda Keher

Transportation

Position: Substitute Bus Driver

Salary/Step: \$21.50/hour

Effective 1/7/2019

Lynda Kunis

District Wide

Position: Substitute Non-Instructional Aide

Salary/Step: \$11/hour

Effective 12/19/2018

SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Non-Instructional)

Kevin Antoine

Deer Park High School

Position: Security Guard

Salary/Step:

Effective 12/10/2018

Removal. Declined position, never worked.

Ann Castagna

Deer Park High School

Position: Stenographer

Salary/Step:

Effective 8/30/2019

Change of Retirement Date

Patricia Collins

Deer Park High School

Position: Office Assistant

Salary/Step:

Effective 7/31/2019

Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

Mary Galea

Deer Park High School

Position: Office Assistant

Salary/Step:

Effective 8/30/2019

Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

Linda Keher

Transportation

Position: Bus Driver

Salary/Step:

Effective 1/7/2019

Resignation. No outstanding obligation to the district

JoAnn Morici
Deer Park High School
Position: Non-Instructional Aide
Salary/Step:
Effective 1/2/2019
Resignation in order to accept a teaching assistant position

Alejandro Rosario
Transportation
Position: Bus Driver
Salary/Step:
Effective 1/2/2019
Termination. No outstanding obligation to the district.

Melissa Russo
Transportation
Position: Transportation Aide
Salary/Step:
Effective 3/16/2018
Resignation. No outstanding obligation to the district.

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

John Adcock
May Moore School
Position: Night Custodian
Salary/Step:
Effective 12/13/2018 - 12/14/2018
One day extension of paid medical LOA

Donald Buhrmeister
Transportation
Position: Transportation Aide
Salary/Step:
Effective 12/19/2018 - 4/15/2019
12/19/18-3/29/19 Unpaid Medical LOA (FMLA) 3/30/19-4/15/19
Unpaid Medical LOA

Josephine Calder
Robert Frost Middle School
Position: Non-Instructional Aide
Salary/Step:
Effective 11/29/2018 - 12/21/2018
Unpaid LOA (FMLA)

Paula de la Grenade

Transportation

Position: Bus Driver

Salary/Step:

Effective 12/19/2018 - 1/24/2019

Unpaid Medical LOA (FMLA)

Leyda Juergensen

Robert Frost Middle School

Position: Non-Instructional Aide

Salary/Step:

Effective 12/22/2018 - 1/21/2019

Extension of Unpaid Medical LOA (FMLA)

Michael McEvoy

Memorial

Position: Groundsman

Salary/Step:

Effective 12/8/2018 - 1/1/2019

Extension of Unpaid Medical LOA (WC)

Dennis McNeil

John Quincy Adams School

Position: Custodian

Salary/Step:

Effective 1/17/2019 - 2/27/2019

1/17/19-2/8/19 Paid (Differential) Medical LOA (FMLA) 2/9/19-

2/27/29 Paid (Differential) Medical LOA

Leslie Sachs

Transportation

Position: Bus Driver

Salary/Step:

Effective 12/2/2018 - 2/6/2019

Unpaid LOA (FMLA)

Bunnie Smith

Transportation

Position: Bus Driver

Salary/Step:

Effective 1/3/2019 - 1/24/2019

Extension of Unpaid LOA (WC)

Janine Steimle

John Quincy Adams School

Position: Non-Instructional Aide

Salary/Step:

Effective 11/15/2018 - 1/25/2019

11/15/18-11/27/18 Paid Medical LOA (FMLA) 11/28/18-1/25/19

Unpaid Medical LOA (FMLA)

INSTRUCTIONAL

SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)

Gregory Binfield

Deer Park High School

Position: .5 Teaching Assistant

Salary/Step: \$29,367

Effective 1/22/2019 - 6/30/2019

Temporary change of status from full-time to part-time (in order to complete student teaching requirement) Salary prorated at \$7,929

SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)

Gina Hark

District Wide

Position: Per-Diem Substitute Teacher

Salary/Step: \$110/day

Effective 1/2/2019

Certification: Childhood Ed 1-6

Nicolette Tortorici

District Wide

Position: Substitute Teaching Assistant

Salary/Step: \$90/day

Effective 1/2/2019

SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)

Brittany Grosse

John F Kennedy Intermediate School

Position: Permanent Substitute Teacher

Salary/Step: \$125/day

Effective 1/16/2019 - 6/30/2019

Certifications: Students with Disabilities 1-6 and Childhood Ed 1-6

Faye Parag

John F Kennedy Intermediate School
Position: Permanent Substitute Teacher
Salary/Step: \$125/day
Effective 12/19/2018 - 6/30/2019
Certification: Childhood Ed 1-6

SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Instructional)

Francis Amendola

Deer Park High School
Position: Science Teacher
Salary/Step:
Effective 6/30/2019
Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

Aida Buckley

St. Cyril
Position: Teaching Assistant
Salary/Step:
Effective 1/11/2019
Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

Eva Demyen

District Office
Position: Superintendent of Schools
Salary/Step:
Effective 7/1/2019
Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

Jonas Garelle

District Wide
Position: Per-Diem Substitute Teacher
Salary/Step:
Effective 12/17/2018
Termination. No outstanding obligation to the district.

Patricia Richter

Deer Park High School
Position: Permanent Substitute Teacher
Salary/Step:
Effective 12/14/2018
Resignation. No outstanding obligation to the district.

SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)

Annette Armenti

John Quincy Adams School
Position: Special Education Teacher
Salary/Step:
Effective 3/4/2019 - 5/3/2019
Paid Medical LOA (FMLA)

Gregory Binfield

Deer Park High School
Position: .5 Teaching Assistant
Salary/Step:
Effective 1/22/2019 - 6/30/2019
Part-time leave of absence (in order to complete student teaching requirement)

Daniel Franco

May Moore School
Position: Special Education Teacher
Salary/Step:
Effective 12/17/2018 - 1/17/2019
Paid Medical LOA (FMLA)

Lisa Johnson

Robert Frost Middle School
Position: Special Education Teacher
Salary/Step:
Effective 1/7/2019 - 1/24/2019
Paid LOA (FMLA)

Virginia LePore

John F Kennedy Intermediate School
Position: Teaching Assistant
Salary/Step:
Effective 12/17/2018 - 12/21/2018
Paid Medical LOA (FMLA)

Paula McCaffrey

Deer Park High School
Position: Social Studies Teacher
Salary/Step:
Effective 1/7/2019 - 1/30/2019
Paid Medical LOA (FMLA)

Kevin McCreesh

Deer Park High School
Position: Math Teacher
Salary/Step:
Effective 12/20/2018 - 2/1/2019
Paid Medical LOA (FMLA)

Coleen Reha

John Quincy Adams School
Position: Elementary Teacher
Salary/Step:
Effective 1/7/2019 - 1/21/2019
Paid Medical LOA (FMLA)

Catherine Torres

John F Kennedy Intermediate School
Position: Elementary Teacher
Salary/Step:
Effective 1/2/2019 - 1/11/2019
Paid Medical LOA (FMLA)

SCHEDULE -- TA --PROBATIONARY TEACHING ASSISTANT (Instructional)

Gregory Binfield

Deer Park High School
Position: Probationary Teaching Assistant
Salary/Step:
Effective 10/26/2015 - 3/25/2020
CHANGE OF PROBATIONARY PERIOD (due to part-time LOA) NEW
TENURE DATE:

JoAnn Morici

Deer Park High School
Position: Probationary Teaching Assistant
Salary/Step: \$29,367
Effective 1/2/2019 - 1/1/2023
Salary prorated at \$17,620.20

SCHEDULE -- TR --TRANSFERS (Instructional)

Danielle Calcagno

Deer Park High School
Position: Permanent Substitute Teacher
Salary/Step:
Effective 12/17/2018 - 1/18/2019
Transfer from RF to HS (cover for McCreesh)

Gina M Vogler
May Moore School
Position: Teaching Assistant
Salary/Step:
Effective 1/14/2019
Transfer from JQA to MM

SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)

Jeffrey Cifelli
Robert Frost Middle School
Position: JV Wrestling Coach
Salary/Step: \$3,600.03 7 Units/Step 1
Effective 1/22/2019 - 3/22/2019

Daniel Friend
Deer Park High School
Position: Varsity Assistant Wrestling Coach
Salary/Step: \$3,085.74 8 Units/Step 1
Effective 12/6/2018 - 2/15/2019

Anne McCormack
Deer Park High School
Position: Algebra Regents Review Teacher
Salary/Step: \$71/hour
Effective 1/3/2019 - 1/18/2019
2 days/week

Briana Nussbaum
John F Kennedy Intermediate School
Position: JFK Buddies Club Co-Advisor
Salary/Step: \$275
Effective 2/1/2019 - 6/30/2019
10 Sessions

Joseph Verdicchio
John F Kennedy Intermediate School
Position: JFK Buddies Club Co-Advisor
Salary/Step: \$275
Effective 2/1/2019 - 6/30/2019
10 Sessions

SCHEDULE 19/BP-807 – SCHEDULES OF BILLS PAYABLE

General*	# 21	10/31/2018
Federal*	# 12	11/30/2018
Capital*	# 19	10/31/2018
School Lunch*	# 10	11/30/2018
Trust & Agency*	# 5	10/31/2018
WORKERS' COMP.*	Daily Check Register	11/21/2018
WORKERS' COMP.*	Daily Check Register	11/21/2018
WORKERS' COMP.*	Daily Check Register	11/27/2018
General*	# 18	11/30/2018
General*	# 23	12/31/2018
General*	# 25	12/31/2018
Federal*	# 10	11/30/2018
Federal*	# 13	12/31/2018
Capital*	# 20	12/31/2018
Capital*	# 21	12/31/2018
School Lunch*	# 11	12/31/2018
WORKERS' COMP.*	Daily Check Register	12/3/2018
WORKERS' COMP.*	Daily Check Register	12/6/2018
General*	# 22	12/31/2018
General*	# 26	1/31/2019
Federal*	# 14	1/31/2019
Capital*	# 22	1/31/2019
Capital*	# 23	1/31/2019
School Lunch*	# 12	1/31/2019
WORKERS' COMP.*	Daily Check Register	12/17/2018
WORKERS' COMP.*	Daily Check Register	12/18/2018
WORKERS' COMP.*	Daily Check Register	12/19/2018
WORKERS' COMP.*	Daily Check Register	12/20/2018
General	# 31	1/31/2019
Federal	# 15	1/31/2019
Capital	# 24	1/31/2019
Capital	# 25	1/31/2019
School Lunch	# 13	1/31/2019
Reserve	# 3	1/31/2019
Trust & Agency	# 6	12/31/2018
WORKERS' COMP.	Daily Check Register	1/15/2019
WORKERS' COMP.	Daily Check Register	1/15/2019

SCHEDULE D - BID AWARD

Bids for Bid # BDP18-024 Paper and Envelopes were received and opened at 11:00 AM on January 10, 2019.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Contract Paper Group, Inc.
Craig Envelope Corp.
Lindenmeyr Munroe
W.B. Mason Co., Inc.

Present at bid opening: Lauren von Ende, Purchasing Agent and Linda Martinez, Recorder.
There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Contract Paper Group, Inc.
Lindenmeyr Munroe
W.B. Mason Co., Inc.

SCHEDULE 19-E-427 - EXPLANATION OF BUDGETARY TRANSFERS

#T14

SCHEDULE 19-F-348 & 349 - CONTRACT REPORTS

SCHEDULE 1-H-19 - HOME TEACHING (regular & S/E)

(confidential)

SCHEDULE 1-S-19 - SPECIAL TRANSPORTATION

(confidential)

SCHEDULE 1-SE-19 - COMMITTEE RECOMMENDATIONS

(confidential)

VI. **RECEIPT OF SCHEDULES**

Recommend that the Board of Education approve the following receipt of schedules collectively:

SCHEDULE 19-A-475 - TREASURERS REPORT

Statement of Revenues -	General Fund -	November/December
	School Lunch Fund	November/December
	Federal Fund -	November/December
Treasurer's Report	July/December	
Cash Flow	July/December	
Claims Audit Report	November 1, 2018 - November 30, 2018 December 1, 2018 - December 31, 2018	

SCHEDULE 19-B-805 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report	General Fund -	November/December
	Capital Fund -	November/December
	School Lunch Fund -	November/December
	Federal Fund -	November/December
Extra-Classroom Activities Funds	Robert Frost -	November/December
	Deer Park High School -	October/November/December
Trial Balance	General	
July - December	Workers Comp. & Unemployment	
	Federal	
	Capital	
	Capital Energy Cons. Project	
	Trust & Agency	
	Private Purpose Trust	
	Flexible Benefits	
	School Lunch	

VII. **DISCUSSION/APPROVAL**

VIII. **PUBLIC BE HEARD**

IX. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

X. **ADJOURN**